

Preliminary Evaluation of Manuscript and Contract to Edit

Title: Mmmm Mmm Mmm
Author(s): Mmm Mmm
Date: xx Mmm 202xx

Quality Assessment Based on scale of 1 to 5

(1=very poor quality, extensive changes needed 5=excellent quality, no changes needed)

Diction (word choice), grammar, punctuation and spelling	xxx
Phrasing and sentence structure	xxx
Paragraph structure and manuscript organization	xxx
Formatting	xxx
<u>Figures and tables</u>	<u>xxx</u>
Overall Score (excluding citations and reference list)	xxx

Score for citations and reference list xxx

[Comments on citations and references](#)

Estimated cost of full editing (Excluding citations and reference list)	\$xxx
Estimated cost of editing citations and reference list	\$xxx
Total estimated cost	\$xxx

Expected Turn Around Time xxx business days
(After SES receives signed agreement)

Contractual Agreement

By returning a signed copy of this agreement, I commit to pay Science Editing Service for editing my manuscript according to details specified above.

Name of client/author: Mmm Mmm

Signature of client/author: _____ Signature date: _____